

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**

AMC INSTRUCTION 31-105

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Security

**AMC FORCE PROTECTION COORPORATE
STRUCTURE**

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OPR: HQ AMC/SFOP
(MSgt V. Charles Rucker)

Certified by: HQ AMC/SF
(Col Daniel T. Matarazzo)

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This instruction outlines procedures, relationships, and responsibilities for AMC headquarters and subordinate units. It establishes the organization and functions of the AMC Force Protection Council, Board, and Working Group. Failure to observe prohibitions and mandatory provisions of this directive is a violation of Article 92 Uniform Code of Military Justice. Violations by civilian employees may result in administrative disciplinary action without regard to otherwise applicable criminal or civil sanctions for violations of related laws. The use of the name or trademark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

Chapter 1

CHARTER

1.1. General. The corporate structure will employ a three tiered-approach to develop AMC Force Protection (FP) policy, programs, and directives; ensure implementation of DoD, AF, and AMC force protection directives; and focus the command's attention such that force protection becomes a fundamental planning consideration.

Chapter 2

MEMBERSHIP

2.1. Force Protection Council (FPC). The Council will be chaired by AMC/CV. Membership will be at the director level, composed of representatives from CE, DO, DP, FM, IG, IN, JA, LG, PA, RE, SC, SE, SF, SG, SV, TACC, XP, and 3FIR.

2.2. Force Protection Board (FPB). The Board will be chaired by HQ AMC/SF. Membership will be at the director/deputy director or equivalent level, composed of representatives from CE, DO, DP, FM, IG, IN, JA, LG, PA, RE, SC, SE, SG, SV, TACC, XP, 3FIR, and representatives appointed by the 15th and 21st AF Commanders.

2.3. Force Protection Working Group (FPWG). The Working group will be chaired by HQ AMC/SFO. Membership will be at the 3/4-digit level, composed of action officers appointed by the respective board members, and the 621st and 615th AMOGs.

2.4. Additional Members. Additional members to the corporate structure will be appointed by the chair for each body.

Chapter 3

PROCESSES

3.1. Process Overview. The AMC FP process is to identify and characterize threats to command assets, prioritize command assets based upon criticality, assess vulnerabilities to critical assets and likely terrorist targets, and establish measures to mitigate vulnerabilities through policy, planning, and allocation of resources. The corporate structure will also ensure AMC adherence to AFI 31-210 *The Air Force Antiterrorism/Force Protection (AT/FP) Program Standards* (FP) prescriptive standards.

3.2. Threat Analysis.

3.2.1. Utilize the AMC Threat Working Group (TWG) to evaluate threats to command assets, missions, en -route system locations, and personnel deployed worldwide.

3.2.2. Use the 3rd Field Investigations Region (3FIR) produced threat assessments to determine threats to AMC CONUS installations.

3.2.3. The AMC TWG will provide inputs for development of a Terrorism Threat Assessment Plan IAW AFI 31-210, Para 3.9. and subordinate paragraphs.

3.3. Criticality Assessment.

3.3.1. Review the results of command planning in support of DoDI 5160.4, *Critical Asset Assurance Program*, and consider the criticality of command assets in planning and resource allocation.

3.4. Vulnerability Assessment

3.4.1. Evaluate command vulnerabilities based upon higher headquarters vulnerability assessments, command process vulnerability assessments, the Critical Asset Protection Program, evaluation of force protection incidents and ORI results.

3.4.2. Evaluate risk to command assets by integrating threat, vulnerability, and criticality assessments through an analytical risk management process.

3.4.3. Establish policies, and/or recommend allocation of resources to mitigate vulnerabilities to command assets in priority order.

3.4.4. Consider the following to mitigate risk.

3.4.4.1. Physical security, operations security, communications security, information security, threat analysis and warning systems and procedures, biomedical expertise, education and training.

Chapter 4

FORCE PROTECTION WORKING GROUP (FPWG)

4.1. General. The FPWG is the action officer level advisory group for the FPB. The FPWG forwards issues of concern affecting command force protection from all functional areas, AMC installation commanders, and commanders throughout the en-route system. The FPWG selects issues requiring FPB attention, researches possible courses of action and presents them to the board along with recommendations for resolution. The FPB presentation process is either in person at scheduled meetings or through official staffing procedures.

4.2. Chairperson. The FPWG Chairperson is the Chief, Operations Division (SFO), from the HQ AMC Directorate of Security Forces.

4.3. Primary Members. Primary members of the FPWG are from the following staff agencies:

- 4.3.1. As identified in paragraph 2.3. of this instruction.
- 4.3.2. HQ AMC/SFX
- 4.3.3. HQ AMC/SFG
- 4.3.4. Additional members will advise the FPWG on specific issues.
 - 4.3.4.1. HQ AMC/DOT
 - 4.3.4.2. HQ AMC/DOK
 - 4.3.4.3. USTRANSCOM/TCFP

4.4. FPWG Meetings. The FPWG will meet quarterly or as directed by the FPB or FPC. During this meeting, the group will evaluate action items identified from the following sources:

- 4.4.1. Critical Asset Assurance Program annual report
- 4.4.2. Defense Threat Reduction Agency (DTRA) Joint Staff Integrated Vulnerability Assessments
- 4.4.3. Air Force Vulnerability Assessment Team (AF VAT) reports for AMC installations
- 4.4.4. HQ AMC Vulnerability Assessment (VA) Team reports
- 4.4.5. Installation/Wing Commander/ NAF sponsored initiatives
- 4.4.6. Functional Area Identified Initiatives

4.5. For each item in consideration to meet the FPB , the sponsoring agency (installation, functional area, etc.) , will complete all necessary research/documentation and present it to the FPWG for consideration, and if approved as an action item, inclusion in the FPB agenda.

4.6. The FPWG will readiness issues with HQ AMC/CEX for submission to the Corporate Readiness Structure. The FPWG will forward any issues dealing with threat analysis to the AMC Threat Working Group through HQ AMC/INO.

4.7. The FPWG will evaluate each action item introduced for consideration. Members will agree by consensus on which items will be taken for action. A tracking number will be assigned to each action item. The FPWG will present the highest ranking action items to the FPB with a full list of recommended measures/courses of action for each item. In making recommendations, the FPWG will fully consider the lead agency for making recommendations (identified in parentheses):

- 4.7.1. Physical Security Measures (HQ AMC/SF)
- 4.7.2. Operations Security Measures (HQ AMC/DO)
- 4.7.3. Communications Security Measures (HQ AMC/SC)
- 4.7.4. Medical threat reduction measures (HQ AMC/SG)
- 4.7.5. Personal Security Measures (3 FIR/FP)
- 4.7.6. Training (421 Training Squadron)
- 4.7.7. Information Security Measures (HQ AMC/SF)
- 4.7.8. Aircrew Training (HQ AMC/DO)
- 4.7.9. Facility Programming (HQ AMC/CE)
- 4.7.10. Personal Protection Equipment (HQ AMC/SF)

4.8. In formulating recommendations, action officers will consider ideal, long-term, short term, low cost, high cost, random antiterrorism measures, and procedural measures to reduce vulnerabilities or resolve open action items. For each recommended measure, and for the suite of measures for each specific vulnerability, action officers will recalculate the Analytical Risk Management figures to show the potential risk reduction and cost for each measure.

4.9. For measures which require programming by a headquarters agency the FPWG will recommend an action officer to act as program manager for the specific force protection initiative. If approved by the board, the appointed program manager will address budget year requirements through the budgeting process, execution year funding shortfalls through submission into the command IUR process, and outyear requirements through the POM process. Planning, programming, and budgeting for the initiative will be in accordance with HOI 16-1 *AMC Programming Structure and Responsibilities*.

4.10. For measures requiring policy and guidance, the FPWG will appoint an action officer to draft a message and coordinate inclusion of the policy change into all appropriate AMC publications and plans. All policy and guidance will be reviewed by the FPB.

4.11. For measures requiring concept development, modeling, simulation, or testing, the FPWG will appoint an action officer to coordinate with the appropriate DoD battlelab or testing agency.

4.12. HQ AMC SFO will manage the Force Protection Corporate Structure budget and provide a budget report each board meeting. Requests for expenditures over \$10,000 will be evaluated for approval or disapproval by HQ AMC/SF after coordination with all Board members.

Chapter 5

FORCE PROTECTION BOARD (FPB)

5.1. The FPB is the 2-digit, or equivalent level advisory body for the Force Protection Council. The FPB will meet semi-annually, or as directed by the AMC/CV to review all action items and select recommendations from the FPWG. For each item the board will approve or disapprove the FPWG recommendations for the item.

5.2. HQ AMC/SF is chairperson for the Board.

5.3. The Board will identify action items requiring AMC/CV review or approval and direct the FPWG to include each of the items in the annual Force Protection Council meeting agenda.

5.4. The FPB will approve all FP corporate structure budget expenditures over \$10,000, and review all budget expenditures for the previous quarter at each meeting. The board will approve all expenditures over \$10,000 via a Staff Summary Sheet (AF Form 1768), or at the quarterly meeting.

5.5. The Board will appoint action officers to support the FPWG, and the AMC VA team(s).

Chapter 6

FORCE PROTECTION COUNCIL

6.1. The FPC is the decision making body of the FP corporate structure. AMC/CV is chairperson. The Council will meet annually, or as directed by AMC/CV.

6.2. The Council will review all action items forwarded from the FPB and advise the AMC/CV on any items requiring approval.

Chapter 7

AMC VULNERABILITY ASSESSMENT (VA) TEAMS

7.1. The Force protection Board will identify and train AMC VA teams to complete higher headquarters vulnerability assessments for all AMC installations not receiving a Joint Staff Integrated Vulnerability Assessment or an Air Force Vulnerability Assessment once every three years.

7.2. Assess AMC installations for vulnerabilities. Areas include, but are not limited to physical security, operations readiness, structural engineering, infrastructure engineering, and counterintelligence as directed by AFI 31-210, Para 3.6.

7.3. The Board will appoint an AMC VA Team Leader and appoint action officers for each trip. Air Mobility Warfare Center (AMWC) and NAFs will be invited to accompany the AMC VA team. The team leader will provide an outbrief and written report to the installation commander for each trip.

DENNIS A. HUNSINGER, Colonel, USAF
Director of Security Forces

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DoDI 5160.4, *Critical Asset Assurance Program*

AFI 31-210, *The Air Force Antiterrorism/Force Protection (AT/FP) Program Standards*

AMC HQOI 16-1, *AMC Programming Structure and Responsibilities*

Abbreviations and Acronyms

3FIR—Third Field Investigative Region

AFI—Air Force Instruction

AMC—Air Mobility Command

AMOG—Air Mobility Operations Group

AT—Antiterrorism

AMWC—Air Mobility Warfare Center

DoD—Department of Defense

FP—Force Protection

FPB—Force Protection Board

FPC—Force Protection Council

FPWG—Force Protection Working Group

HQ AMC—Headquarters Air Mobility Command

HQOI—Headquarters Operating Instruction

NAF—Numbered Air Force

SF—Security Forces

SFO—Security Force Operations

TCFP—Transportation Command Force Protection

TWG—Threat Working Group

USTRANSCOM—United States Transportation Command

VA—Vulnerability Assessment

VAT—Vulnerability Assessment Team